

CHARLOTTE COUNTY PARLIAMENTARIANS UNIT

# ANNOUNCING

**INTRODUCTION TO PARLIAMENTARY PROCEDURE:  
“THE PRACTICAL APPLICATION OF  
ROBERT’S RULES OF ORDER”  
WINTER CLASSES, 2018**



**THESE CLASSES WILL PREPARE YOU TO PARTICIPATE TO THE FULLEST IN YOUR “NOT FOR PROFIT” CLUB, ASSOCIATION OR ORGANIZATION BY TEACHING YOU HOW MEETINGS ARE CONDUCTED UNDER “ROBERTS RULES OF ORDER”.**

**THIS IS AN EXCELLENT COURSE -- NOT ONLY FOR CLUB OFFICERS, BUT FOR CLUB MEMBERS WHO WANT TO KNOW THE RULES AND HOW THEY APPLY TO THEIR ORGANIZATION.**

**Deadline for registration is January 11, 2018.**

**When – Thursdays – 9:00 am to Noon -**

**January 18**

**January 25**

**February 1**

**February 8**

**February 15**

**February 22**

**Topics covered --**

**Basic Rules**

**Agendas**

**Handling Motions**

**Voting and Voting Procedures**

**Types of Meetings**

**Offices**

**Bylaws**

**Where --**

**Fraternal Order of Police Hall**

**23300 Harper Avenue**

**Charlotte Harbor, FL 33980**

**Harper Avenue runs off Rte. 41 North, on the right just before Kings Highway in Port Charlotte. The Hall is halfway down the street on the left. Course is free. Class materials - \$30.00 (cash or check at first class).**

**To register, or for further information, contact --**

**Joyce Gleason, VP and Education Chair**

**Phone: 941-637-5921, or Sam King, Pres., Ph.:**

**941-380-7702, Email: [gammanuking@gmail.com](mailto:gammanuking@gmail.com)**